

Boxwood P.S. Parent School Council Meeting Minutes

Meeting Date: Sept 21, 2015 (first meeting of 2015-2016 school year)

Start Time: 7:10 pm

End Time: 8:44 pm

Next Meeting: Oct 19

	Name	Position	Returning Member	New Member
Attendees	Dane Prince	Principal	x	
	Kurt Chin	Vice-Principal		x
	Adam Asimi	Co-Chair	x	
	Taranpreet Sandhu	Co-Chair	x	
	Bina Kadakia	Treasurer	x	
	Elsa Chan	Secretary	x	
	Bobby Panchu (Absent)	Member	x	
	Nappinder Dogra	Member	x	
	Pranab Mitra	Member	x	
	Nathan Thinagarippillai	Member	x	
	Sara... Sureshun? Suganthini Subramaniam	Member		x
	Sancha Mahalingam	Member		x
		Member		x
		Member		x

Opening Remarks (Adam and Dane)

- Welcome to all new parents and Kurt Chin new Vice Principal, welcome back to all returning members

School Admin update (Dane)

- New staff members this year and excited about the new team
- Classroom student balancing is now complete
- 406 students enrolled this school year (446 last year)
- Some split classes again this year as a result of the primary cap of 1 teacher to 20 students
- Labour situation update – if continues, report card mark summaries only like the end of last year
 - no teacher parent interviews
 - extracurricular activities are still proceeding based on teacher volunteers, except on Wednesdays (e.g. boys volleyball)
 - field trips during school hours are teacher dependent
 - pizza lunch will require volunteers as teacher helpers are not available
- Student Council – activities have begun
 - two leads and one rep from each class
 - Oct 2 elections for a class representative from each class of grades 4 to 8
- Mr. Prince and Mr. Chin are planning to start a School Blog this year using Google
 - link to be sent out when ready
- \$1000 Pro-grant budget approved to support a Family Math night
 - Mr. Prince starting to plan but will require longer planning this year due to teacher labour situation
- Key Upcoming Events – **Sept 24** lockdown drill
 - **Oct 2** student council elections

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Council Synopsis 2014-2015

- Second round of cookie dough sale fundraiser resulted in lukewarm results so
- Pizza Fridays most successful fund raiser again
 - considering new pizza partner this year i.e. Famous Pizza
- Subway lunch Wednesdays considered successful and worthwhile continuing
- Lunch Lady Tuesdays will continue
- Accomplishments included science lab equipment, healthy school, Fall cost sharing fully maximized, gym equipment new hockey sticks and nets, soccer nets, basketball organizer cart, Lego engineering sets to build small machines
- Carry over balance from last year approximately \$6000
- Overall, positive collaboration with common goals last year made it a productive and successful year

New School Council

- Review of detailed and overview of School Council Constitution, roles and process shared
- 11 household attendees expressed interest in being members (10 in attendance, 1 absent with expressed interest)
 - Quorum is 6
 - In the event there is not full quorum at a meeting to make a decision, co-chairs will initiate an email voting process
- 4 Executive roles this year will be:
 - Co-Chairs – Adam and Taranpreet, proposed and seconded
 - Treasurer – Bina proposed and seconded
 - Secretary – Elsa proposed and seconded
- Committees to be determined or formed as needed
- Upcoming Meeting Schedule – 1x monthly, Mondays
 - **Oct 22**
 - **Nov 16** (*as decided at the October meeting*)
 - **Dec 8**
 - **Jan 11**
 - **Feb 22**
 - **Mar 21**
 - **Apr 18**
 - **May 16**
 - **June 6** (tentative)

Action Items

- **Dane** to clarify labour issue parameters to clarify how much help parent council are able to provide to help organize Pizza lunch this year
- Target to begin no later than mid-Oct